

## 2024 Application Submittal Calendar

**MyGovernmentOnline Connect** (MGO Connect) is the permitting software that the Planning Department uses to intake, review, approve, and process all land use and development applications electronically. Please use the new and improved

**MGO Connect** customer portal when submitting an application by visiting: [www.mgoconnect.org](http://www.mgoconnect.org)

For more information and access to user guides, please visit: <https://udc.georgetown.org/mygovernmentonline/>

**\*Please note that Land Use-Related Review times differ and are outlined within the [Development Manual](#)**

All New & Resubmittal (All Application Types) Applications Due 12:01 AM	Subdivision-Related New Submittals Comments Sent to Applicant	Subdivision-Related Resubmittals Comments Sent to Applicant
<b>Tuesday, January 2, 2024</b>	Tuesday, January 30, 2024	Tuesday, January 16, 2024
Monday, January 8, 2024	Tuesday, February 6, 2024	Tuesday, January 23, 2024
Monday, January 22, 2024	Tuesday, February 20, 2024	Tuesday, February 6, 2024
Monday, February 5, 2024	Tuesday, March 5, 2024	Tuesday, February 20, 2024
<b>Tuesday, February 20, 2024</b>	Tuesday, March 19, 2024	Tuesday, March 5, 2024
Monday, March 4, 2024	Tuesday, April 2, 2024	Tuesday, March 19, 2024
Monday, March 18, 2024	Tuesday, April 16, 2024	Tuesday, April 2, 2024
Monday, April 1, 2024	Tuesday, April 30, 2024	Tuesday, April 16, 2024
Monday, April 8, 2024	Tuesday, May 7, 2024	Tuesday, April 23, 2024
Monday, April 22, 2024	Tuesday, May 21, 2024	Tuesday, May 7, 2024
Monday, May 6, 2024	Tuesday, June 4, 2024	Tuesday, May 21, 2024
Monday, May 20, 2024	Tuesday, June 18, 2024	Tuesday, June 4, 2024
Monday, June 3, 2024	Tuesday, July 2, 2024	Tuesday, June 18, 2024
Monday, June 17, 2024	Tuesday, July 16, 2024	Tuesday, July 2, 2024
Monday, July 1, 2024	Tuesday, July 30, 2024	Tuesday, July 16, 2024
Monday, July 8, 2024	Tuesday, August 6, 2024	Tuesday, July 23, 2024
Monday, July 22, 2024	Tuesday, August 20, 2024	Tuesday, August 6, 2024
Monday, August 5, 2024	<b>Friday, August 30, 2024</b>	Tuesday, August 20, 2024
Monday, August 19, 2024	Tuesday, September 17, 2024	Tuesday, September 3, 2024
<b>Tuesday, September 3, 2024</b>	Tuesday, October 1, 2024	Tuesday, September 17, 2024
Monday, September 16, 2024	Tuesday, October 15, 2024	Tuesday, October 1, 2024
Monday, October 7, 2024	Tuesday, November 5, 2024	Tuesday, October 22, 2024
Monday, October 21, 2024	Tuesday, November 19, 2024	Tuesday, November 5, 2024
Monday, November 4, 2024	Tuesday, December 3, 2024	Tuesday, November 19, 2024
Monday, November 18, 2024	Tuesday, December 17, 2024	Tuesday, December 3, 2024
Monday, December 2, 2024	Tuesday, December 31, 2024	Tuesday, December 17, 2024

**\*Review Comment dates provided are based on the City's internal performance goals and may vary under certain conditions.**

**\*Applications received after 12:01AM on an application due date (noted above) will be taken in on the next applicable application day.**

## **Land-Use & Development Application Types**

### **Land Use-Related Applications** (for Review Timelines visit the [Development Manual](#)):

- Abandonment (ABD)
- Administrative Exception (AE)
- Annexation (Voluntary) (ANX)
- Appeal (APL)
- Certificate of Appropriateness (COA)
- Comprehensive Plan Amendment (CPA)
- Courthouse View Waiver (CVW)
- Development Agreement (DA)
- Historic Landmark Designation (HL)
- Letter of Regulatory Compliance (LTR)
- License to Encroach (LIC)
- Planned Unit Development (PUD)
- Special Exception (SE)
- Special Purpose Districts (MUD)
- Special Use Permit (SUP)
- UDC Text Amendment (UDC)
- Zoning Map Amendment (Rezoning) (REZ)
- Zoning Variance (VAR)

### **Subdivision-Related Applications (Non-Plat)** (for Review Timelines visit the [Development Manual](#)):

- Artificial Turf Permit (ATP)
- Construction Plans, Subdivision (Infrastructure) (CON)
- Driveway Access Permit (DWP)
- Heritage Tree Removal and Pruning (HT)
- Site Development Plan (SDP)<sup>2</sup>
- Stormwater Permit (SWP)
- Subdivision Plat Vacation (VAC)
- Traffic Impact Analysis (TIA)
- Subdivision Variance (WAV)

### **Subdivision-Related Applications (Plats)**<sup>1</sup>(for Review Timelines visit the [Development Manual](#)):

- Preliminary Plat (PP)<sup>2</sup>
- Final Plat (FP)
- Preliminary Final Plat Combo (PFP)
- Amending Plat (FP)
- Minor Plat (FP)
- Preliminary Plat Amendment (PP)
- Preliminary Plat Revision (major/minor) (PP)
- Replat (FP)

<sup>1</sup>All Subdivision-Related Plats will continue to be subject to LGC 212.009 (Shot Clock)

<sup>2</sup>Any Revision or Amendment to an approved SDP or PP will require a new application.

Note: Please see the application checklists for submittal information:

<https://planning.georgetown.org/planning-overview/application-checklists/>

**Application Types & Decision-Making Authority**

<b>Land Use Related Application Types</b>	<b>Decision Making Authority</b>
Letter of Regulatory Compliance	Staff Approval
Administrative Exception	Staff Approval
License to Encroach	Staff Approval
Certificate of Appropriateness (COA)	HARC Approval
Special Exception	ZBA Approval
Zoning Variance	ZBA Approval
Appeal	ZBA/P&Z Approval
Courthouse View Waiver	City Council Approval
Annexation (Voluntary)	City Council Approval
Abandonment	City Council Approval
Comprehensive Plan Amendment	City Council Approval
Development Agreement	City Council Approval
Historic Landmark Designation	City Council Approval
Planned Unit Development	City Council Approval
Special Purpose Districts (MUD/PID)	City Council Approval
Special Use Permit (SUP)	City Council Approval
UDC Text Amendment	City Council Approval
Zoning Map Amendment (Rezoning)	City Council Approval

<b>Subdivision Related Application Types</b>	<b>Decision Making Authority</b>
Subdivision Variance	P&Z Approval
Artificial Turf Permit	Staff Approval
Construction Plans, Subdivision (Infrastructure)	Staff Approval
Driveway Access Permit	Staff Approval
Heritage Tree Removal and Pruning	Staff Approval
Site Development Plan (SDP)	Staff Approval
Stormwater Permit	Staff Approval
Subdivision Plat Vacation	Staff Approval
Traffic Impact Analysis	Staff Approval
Subdivision-Related Plats	Staff Approval <sup>1</sup>
<b><sup>1</sup>All Subdivision-Related Plats will continue to be subject to LGC 212.009 (Shot Clock)</b>	